



DAVIS DIAMONDS GYMNASTICS PAYMENT/MAKEUP POLICIES

GENERAL:

- Tuition at DDG is a monthly fee based on how many hours per week the child is enrolled in class. Tuition is based on a 4 week month, and is not adjusted if there is a 5th class in the month or if a holiday/gym closure falls on your class day. **Tuition is not prorated** except for your first month, if applicable.
- Tuition is due on or before the 25th of the preceding month. **If tuition is not received by the 25th of the preceding month, your child's spot in class is NOT guaranteed.** Our system begins adding waitlisted or new students on the 26th of the preceding month.
- A \$5 LATE FEE will be applied for tuition received after the 25th of the preceding month
- There is a mandatory, **non-refundable** Membership fee due annually for all students enrolled in classes or Team.

MAKEUPS:

- Currently enrolled students are entitled to 1 makeup class per month. Makeups can be done by scheduling a makeup class (when space is available) in the same or equal level class, attending an open makeup class, or at PlayTime or Open Gym.
- **PreSchool classes can only be made up at PlayTime or Open Gym**
- REFUNDS or CREDITS ARE NOT GIVEN FOR MISSED CLASSES.

PAYMENT METHODS:

- Our Auto-Pay system (if enrolled) will charge your card on file on either the 15th or 25th of the preceding month (see AutoPay Authorization Form for more details).
- We also accept all major credit cards, cash, checks, & DDG Gift Certificates at the front desk. Credit card payments may also be made over the phone.

***I have read, understand, and agree to the Davis Diamonds Gymnastics Payment/Makeup Policies:**

Print Name _____

Signature _____ Date _____

For Office Use Only	Reviewed By _____	Date _____	Copy Given _____
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